

Bradley-Polk Walk-In Clinic
JOB DESCRIPTION
JOB TITLE: Nurse Practitioner

SUPERVISOR: Chief Medical Officer/Director of Clinic
EXEMPT POSITION

POSITION SUMMARY:

Provides advanced practice nursing services that include health maintenance, health promotion, evaluation & treatment acute and chronic medical conditions for all individuals ages 2 years old and up. Nurse Practitioner will also perform DOT physicals, sports physicals, emergency care as needed, and related work as required.

Considerable medical judgment is required to determine the appropriate care within the practitioner's scope of practice. The Nurse Practitioner requires an advanced level of competency in nursing through additional education or training as well as a Nurse Practitioner's license and prescriptive privileges. Work is performed under the general supervision of the Chief Medical Officer and the Director of Clinic who review work routinely. The Nurse Practitioner is responsible for providing guidance to Certified Nursing Assistants and Medical Assistants

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Position may involve duties which are not listed.

- Obtains and records client's health history; performs comprehensive physical assessment (including biological, social and psychological needs) as part of a total physical examination.
- Diagnoses, treats and plans appropriate health care for clients including health maintenance, health promotion, & disease prevention; refers clients to physician and/or outside agencies as indicated.
- Provides and prescribes medications within scope of practice.
- Performs laboratory procedures and interprets lab test results.
- Provides case management services for select clients.
- Establishes and maintains client's medical records and other necessary records.
- Provides in-service education classes on assigned responsibilities for nursing staff.
- Performs other nursing duties as assigned.

QUALIFICATION REQUIREMENTS:

- Thorough knowledge of nursing techniques and procedures; medical and lab

equipment and testing procedures; medication.

- Considerable knowledge of interviewing and counseling techniques.
- Ability to work independently; communicate effectively both verbally and in writing; deal tactfully and patiently with clients.
- Establish welcoming relationship with patients utilizing welcoming rapport to promote return visits.
- Establish and maintain records, reports and statistical data.
- Use initiative and judgment.
- Maintain effective working relationships with other related agencies; professionals, and citizen groups.
- Perform and record total physical examination; obtain vaginal, cervical, urethral and rectal cultures, papanicolaou smears, and other laboratory specimens appropriate.
- Skill in diagnostic procedures for diseases and the drug therapy needed for treatment of these medical conditions.
- Must be proficient in the use of medical and laboratory equipment.

EDUCATION AND/OR EXPERIENCE:

Bachelor's degree from an accredited school of nursing; Master's degree in nursing;
completion of a state acceptable Nurse Practitioner's program; a minimum of one year's
experience is desirable. National certification in specialty is preferred.
Necessary special requirements: Licensed by the State of Tennessee as a Registered
Nurse; certified by the State of Tennessee as a Nurse Practitioner; Prescriptive
privileges; licensing by DEA; possession of a valid Tennessee Driver's license;
proof of current malpractice insurance, current BLS certification.

PHYSICAL DEMANDS:

Visual/hearing ability sufficient to comprehend written/verbal communication.
Ability to perform tasks involving physical activity, which may include lifting of
supplies,
equipment, or babies and small children; extensive bending, standing, walking or
sitting
may be required.
Ability to deal effectively with stress.
Reasonable accommodations may be made to enable individuals with disabilities
to
perform the essential functions.

WORK ENVIRONMENT:

The noise level in the work environment is usually moderate.